

*PART A

Report to: Overview and Scrutiny Committee
Date of meeting: 21 September 2011
Report of: Head of Legal and Property Services
Title: Forward Plan

1.0 **SUMMARY**

1.1 This report sets out the changes to the latest Forward Plan when compared to the last edition.

2.0 **RECOMMENDATION**

2.1 that the Overview and Scrutiny Committee reviews the Forward Plan and considers whether there are any items it wishes to review further.

Contact Officer:

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Report approved by: Carol Chen, Head of Legal and Property Services

3.0 **DETAILED PROPOSAL**

3.1 Under the Local Government Act 2000, the Council is required to publish a Forward Plan of key decisions it is proposed will be taken within the next four months.

3.2 The Forward Plan indicates the nature of the key decision proposed; the contact officer; the proposed decision maker and those people and organisations who have been consulted.

3.3 New additions to the September – December 2011 Forward Plan

There are five new items which have been added to the latest edition of the Forward Plan.

- Approval of the Watford Character of Area Study – to be considered by Cabinet at its meeting on 5 December 2011.
- Adoption of the Framework and 5 year Action Plan for allotments across the Borough – to be considered by Cabinet at its meeting on 7 November 2011.
- Approval of the Revenue and Capital Outturns – to be considered by Cabinet at its meeting on 26 September 2011.
- Approval of the redesign of the play service commencing 1 April 2012 – to be considered by Cabinet at its meeting on 7 November 2011.
- Approval of the voluntary sector funding review for 2012/13 – to be considered by Cabinet at its meeting on 7 November 2011.

3.4 Amendments to the September – December 2011 Forward Plan

There have been no amendments to those items previously listed in the Forward Plan and which have yet to be considered.

3.5 Deletions from the September – December 2011 Forward Plan

There have been no items deleted from the Forward Plan since the previous version was published.

3.6 The next edition of the Forward Plan (October 2011 – January 2012) will be published on 15 September. It will be circulated to the Overview and Scrutiny Committee following publication.

4.0 **IMPLICATIONS**

4.1 **Financial**

4.1.1 There are no implications.

4.2 **Legal Issues** (Monitoring Officer)

4.2.1 The Head of Legal and Property Services comments that if Overview and scrutiny wish to consider any proposed decision it needs to be mindful of when it is proposed that the decision be taken and ensure that it has completed its work prior to that time in order to be able to contribute to the decision makers deliberations.

4.3 **Potential Risks**

None identified.

Appendices

Appendix 1 – September - December 2011 edition of the Watford Borough Council Forward Plan

Background Papers

The following background papers were used in the preparation of this report. If you wish to inspect or take copies of the background papers, please contact the officer named on the front page of the report.

August 2011 edition of the Watford Borough Council Forward Plan

File Reference

None